

DISTRICT GRANTS - - - SOME DOs AND DON'Ts

-**DO** start planning your next high-impact club project now, but **DON'T** spend club funds before you receive approval for your project via e-mail.

-**DO** make sure your members are aware and involved in your Club's District Grant project(s).

-**DO** upload a copy of the front and back of cancelled check(s) or bank statement to the Documents tab to show club funds were used on the approved project.

-**DO** use your club money to make purchases and DO upload the receipt for each expenditure.

-**DO** make sure Income exactly matches Expenses on the Budget tab so the net result is zero.

-**DO** tell your story! Get as much social media attention as possible and get your story covered in the news.

-**DO** attach pictures, videos, and media mentions in the Final Report.

-**DON'T** spend funds on any activity unless it is described in the Approved Application.

-**DON'T** give money to another organization unless they will provide you a receipt for specific goods or services purchased by them (assumes they have better pricing than your club). You may not "donate" your grant money to another organization. You may not make an "unrestricted contribution" to another organization.

-**DO** check out the Grants page of our district website where you'll find the Overview and Timeline, District Grant Allocation by Club, instructions for submitting an application and final report on DACdb, and Rotary International's [Terms and Conditions](#) .

-**DO** involve as many Rotarians as possible and HAVE FUN!

Benefits: Engaging Members, meeting potential New Members, helping to turn the New Generation into the Next Generation of Rotary, increasing donations to The Rotary Foundation through sharing your Rotary story.

QUESTIONS? Contact Anne Cordeiro, DGSC (912) 656-9272 rotarianac@gmail.com or Hunt Thornhill, Vice-Chair andrew.thornhill@swflant.navy.mil

Remember: Rotary Foundation Grant money is from donations by Rotarians like you.

-- Gifts to The Rotary Foundation (Annual Programs Fund)

-- A portion of our gifts to the Annual Fund three years ago is returned to our District. This is called DDF (District Designated Funds)

-- All unused grant funds must be returned to TRF & will be credited to the district's DDF balance. (Clubs must use it or lose it – no rollover from year to year)

-- Give more, to receive more, to do more!