DISTRICT GRANTS OVERVIEW & TIMELINE

SUMMARY

District grant funds for local club projects can be used for projects that align with the mission of The Rotary Foundation, which is to enable Rotarians to advance world understanding, goodwill, and peace through fighting disease, providing clean water, saving mothers and children, supporting education, growing local economies, and protecting the environment.

FUNDING SUPPORTS

- Short-term activities to support local & international humanitarian & service projects.
- Youth programs including Rotary Youth Exchange, RYLA, Rotaract, or Interact
- Community beautification or construction on a limited basis
- Scholarships with no restrictions on the education level, length, location, or area of study
- Service travel and disaster recovery efforts
- Vocational training teams for domestic and international travel, Rotary and non-Rotary countries

TIMELINE

- Required training By 06/28/2025
- Grant Period - 6/3 to 7/31/2025
- Upload signed MOU - 7/31/2025
- Grant deadline - 07/31/2025
- Final report Deadline -05/15-2026

GRANT POLICIES

- Our District reimburses Clubs for grant projects. Reimbursements will be processed by ACH.

- Grant projects must be a minimum of $500.

- Clubs may combine their allocation with other Clubs.

- Only clubs that have been qualified by District 6920 may submit a District Grant application. Participating clubs must submit a signed Memorandum of Understanding (MOU) and had a representative attend the most recent annual Mandatory Grant Management Training.

- MOUs, applications and documentation must be submitted using DACdb's Grants Module at www.dacdb.com.

- Clubs may NOT fund activities until their application has been approved.

- Clubs MUST by current with Rotary International and District Dues and have filed their required tax return.

District Grants must:

- Relate to the mission of The Rotary Foundation.
- Comply with all policies and procedures of The Rotary Foundation (TRF) and District 6920.
- Include active participation of Rotarians & provide visibility for The Rotary Foundation as funding source.
- Adhere to the governing laws of the U.S. and the country where the activity is taking place and not harm individuals or entities. Demonstrate sensitivity towards host country's culture.
- Comply with the Conflict-of-Interest Policy.
- Complete all required reporting in a timely fashion.

Need Help: Go to RotaryDistrict6920.org/District-Grant

FOUNDATION GRANTS CANNOT BE USED TO/FOR

- unfairly discriminate against any group
- promote a particular political or religious viewpoint
- support purely religious functions
- support activities that involve abortion or that are undertaken solely for sex determination
- fund the purchase of arms or ammunition
- serve as a new contribution to the Foundation or another Rotary Foundation grant
- Continuous or excessive support of any one beneficiary, entity, or community
- Establishment of a foundation, permanent trust, or long-term interest-bearing account
- Purchase of land or buildings
- Fundraising activities
- Expenses related to Rotary events such as district conferences, conventions, institutes, anniversary celebrations, or entertainment activities
- Public relations initiatives, unless they are essential to project implementation
- Project signage in excess of $1,000
- Operating, administrative, or indirect program expenses of another organization
- Unrestricted cash donations to a beneficiary or cooperating organization
- Activities for which the expense has already been incurred
- Support of another organization's programs. This must be a Rotary sponsored project.

FINAL REPORT

The final report is due 60 days after the project spending is completed but no later than May 15th, whichever comes first.

Report and required documentation is to be uploaded onto DACdb grants module.

Clubs are required to upload at least one photo/video on DACdb grants module that showcases their work.

GRANT INELIGIBILTY

If your grant application does not meet district grant requirements, your grants chair will explain why and suggest the changes you need to make to meet them. If your club can't make these changes, your project will not be eligible for district grant funding. Grant applications are most often denied because:

- The project doesn't show active Rotarian involvement in non-financial ways
- Continuous or excessive support of any one beneficiary, entity, or community
- The project benefits another organization's programs instead of being a Rotary-sponsored project.

TIPS TO AVOID PROBLEMS

- Pay the vendor or supplier of goods and/or services directly from the club's bank account by check or with a club debit card is ideal. Reimbursement to individuals for project related expenses will be accepted with documentation of receipts and cancelled check as reimbursement.

- Check the Conflict-of-Interest Policy when Rotarians are board members of benefiting organization or a vendor for the goods and services being purchased.

- Projects are not intended to be a mere donation.

- After grant project approval, any changes to the original project plan must be pre-approved by the District.

- Be sure project expenditures can be completed within the time frame (September to May) regardless of items out of your control – weather, dependence on other organization, etc.

- Parties & gifts are not allowed unless you can show humanitarian or educational purpose.

- GED and College scholarships must be paid to the school in name of the student. May not be paid to the school's foundation. Final report must include name of student(s) and receipt(s).

- No gift cards unless distribution log and receipts provided to show actual goods and services purchased.

Rotary
District 6920

YES!!!!

- Plan your next club project.

- Submit Your MOU and Application

- Get ready but WAIT for approval

- When you get the approval, proceed and Involve as many Rotarians as possible and HAVE FUN!

- Tell your story! Take photos and videos. Post and issue a press release.

- Upload photos/videos and receipts/invoices and canceled checks (front and back) to DACdb.

- Complete Final Report on DACdb.

DO NOT

- Spend club funds before you receive approval for your project via e-mail.

- Give money to another organization unless they provide receipt for goods or services purchased by them.

- Spend funds on any activity unless it is described in the Approved Application.

- Make an unrestricted contribution to another organization.

- Change your project without asking the District for approval.

Conflict of Interest Policy

To assure integrity in The Rotary Foundation grants program it is essential that all individuals involved in a program grant and/or award conduct their activities in a manner that avoids a conflict of interest.

A conflict of interest occurs when an individual is in a position to make or influence a decision about a grant or award that benefits (i) that individual, (ii) an immediate family member, (iii) a business partner, or (iv) an entity in which the individual, an immediate family member, or a business partner has a significant financial interest or in which the individual, an immediate family member, or a business partner is a trustee, director or officer.

Such individuals shall include current Rotarians; employees of clubs, districts, and other Rotary Entities (as defined in the Rotary Code of Policies) or of Rotary International; spouses, lineal descendants (children or grandchildren by blood, legal adoption, or marriage without adoption), spouses of lineal descendants or ancestors (parents or grandparents by blood) of persons in the foregoing categories; and employees of agencies, organizations, or institutions partnering with TRF or RI.

Former Rotarians shall continue to be ineligible for a period of 36 months after termination of their membership. Persons who were ineligible based on their familial relationship to a former Rotarian shall continue to be ineligible for a period of 36 months after termination of their family member's membership.

Notwithstanding the foregoing, such individuals shall be eligible to participate on vocational training teams and in individual travel for humanitarian projects (when such individuals are determined to be qualified) funded by district grants, global grants, and packaged grants as long as they are providing a benefit to others.