

**Rotary District 6920's
Georgia Opioid Crisis Abatement Trust (GOCAT)
Club Subgrant Application and Memorandum of Understanding (MOU)**

PART I – CLUB SUBGRANT APPLICATION

(Please answer all questions fully. Attach additional pages if needed.)

1. Executive Summary

Provide a concise overview of the proposed project, including purpose, target population, and expected impact.

2. Applicant Information

- Rotary Club Name:
- Primary Contact (Name & Role):
- Email: Phone:
- Club President (2025–2026):

3. Statement of Need

Describe the opioid-related need or risk in the community to be served.

4. Target Audience

Identify the primary audience(s) that will benefit from this project.

5. Project Description & Activities

Provide a detailed description of the project and activities to be undertaken.

Indicate one or more approved GOCAT focus areas:

- Healing Communities Through Harm Reduction (Naloxone)
- Secure and Safe: Removing the Risk via Disposal and Safe Storage
- Strength in Numbers: Youth Prevention & Harm Reduction
- Someone to Call: 988 Awareness
- High School Sports / Student Athlete Education

6. Timeline

Provide an estimated timeline for project planning, implementation, and completion.

Project planning & coordination:	<input style="width: 400px; height: 20px;" type="text"/>
Outreach / preparation:	<input style="width: 400px; height: 20px;" type="text"/>
Program delivery:	<input style="width: 400px; height: 20px;" type="text"/>
Project completion:	<input style="width: 400px; height: 20px;" type="text"/>

7. Budget (Maximum Request: \$5,000 during Round One)

Provide a detailed line-item budget. All expenses must be allowable under GOCAT guidelines.

Item 1 description:	<input style="width: 450px; height: 20px;" type="text"/>	Cost \$	<input style="width: 80px; height: 20px;" type="text"/>
Item 2 description:	<input style="width: 450px; height: 20px;" type="text"/>	Cost \$	<input style="width: 80px; height: 20px;" type="text"/>
Item 3 description:	<input style="width: 450px; height: 20px;" type="text"/>	Cost \$	<input style="width: 80px; height: 20px;" type="text"/>
Item 4 description:	<input style="width: 450px; height: 20px;" type="text"/>	Cost \$	<input style="width: 80px; height: 20px;" type="text"/>
Item 5 description:	<input style="width: 450px; height: 20px;" type="text"/>	Cost \$	<input style="width: 80px; height: 20px;" type="text"/>
Item 6 description:	<input style="width: 450px; height: 20px;" type="text"/>	Cost \$	<input style="width: 80px; height: 20px;" type="text"/>

Matching or Supplemental Funds (if any):

Budget Total \$

8. Evaluation & Outcomes

Describe how project success will be measured (e.g., counts, trainings, surveys, etc.).

9. Organizational Capacity

Briefly describe the Club's experience, partnerships, or resources to implement and manage this project.

10. Applicant Certifications (Summary)

You must acknowledge each item in Section 10.

All boxes below must be checked for the application to be considered complete.

- Funds will be used solely for approved opioid abatement purposes.
- No funds will be used for personal benefit or private inurement.
- All vendors will be selected using reasonable cost and fairness standards.
- All publicity will appropriately acknowledge funding by the Georgia Opioid Crisis Abatement Trust and Rotary District 6920.
- Final Report with invoices and cancelled checks will be submitted within one (1) week of completion but no later than June 7, 2026.

PART II – MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding (“MOU”) is entered into between Rotary International District 6920, Inc. (“District”) and the undersigned Rotary Club (“Club”) in connection with the Club’s application for Georgia Opioid Crisis Abatement Trust (“GOCAT”) subgrant funds.

1. Purpose. This MOU establishes the terms and conditions under which the Club may receive and administer GOCAT subgrant funds passed through the District pursuant to the contract between the Georgia Opioid Crisis Abatement Trust and Rotary District 6920.
2. Incorporation by Reference. The following are incorporated into this MOU by reference: (a) the District–GOCAT contract; (b) District 6920 opioid trust subgrant policies and procedures; and (c) the Club’s approved application and budget.
3. Use of Funds. All subgrant funds shall be used exclusively for approved opioid abatement activities; expended in accordance with the approved budget; and supported by adequate documentation, including invoices, receipts, and proof of payment.
4. Prohibited Conduct and Grounds for Suspension or Revocation. Club participation may be removed, suspended, or revoked for misuse or mismanagement of grant funds, including but not limited to: fraud or forgery; gross negligence; endangerment of beneficiaries; ineligible expenditures; personal gain; unmanaged conflicts of interest; record falsification; overpricing; improper payments; illegal or unethical activities; or use of funds for unapproved purposes.
5. Audit, Monitoring, and Cooperation. The Club agrees to cooperate fully with audits; provide access to all records; participate in monitoring visits or reviews conducted by the District or the Trust; and promptly respond to requests for information or corrective action.
6. Reporting Requirements. The Club shall submit a Final Report with proof of all financial transactions (including invoices and cancelled checks) within one (1) week of project completion but no later than June 7, 2026. Documentation must be retained for a minimum of three (3) years and made available upon request for audit or review.
7. Publicity and Branding. All publicity, media releases, signage, or materials referencing the project must appropriately acknowledge the Georgia Opioid Crisis Abatement Trust and Rotary District 6920.
8. Conflicts of Interest. The Club must disclose any actual or potential conflict of interest immediately to the District, consistent with District policies.
9. Modification, Suspension, or Termination. Grants may be modified, suspended, or revoked for noncompliance, misuse of funds, or failure to meet program requirements. The District may require repayment of funds for improper use.
10. Governing Law. This MOU shall be governed by and construed in accordance with the laws of the State of Georgia.

Certification

By signing below, the Club certifies that it has read, understands, and agrees to comply with all terms and conditions of this Application and Memorandum of Understanding as a condition of receiving Georgia Opioid Crisis Abatement Trust funds.

SIGNATURES

Rotary Club President

Typed Name:

Date:

Wet Signature: _____

District 6920 – Opioid Trust Subgrants Committee Chair

Typed Name:

Date:

Wet Signature: _____